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11 August 1953

TO: Project Review Committee

THROUGH: Deputy Director (Intelligence)

SUBJECT: Transfer of Functions Relating to Foreign Publications from the Department of State to the Central Intelligence Agency.

1. PROBLEM.--To implement the State-CIA agreement providing for the transfer from State to CIA of the functions of the Foreign Publications Branch concerning the procurement, processing, and distribution of foreign publications of intelligence value.
2. DISCUSSION.--
 - a. The Foreign Publications Branch, IAD, is the agency of the State Department responsible for providing instructions and guidance to the Foreign Service in the collection of foreign publications and for the receipt, processing, and dissemination of such publications within the government. It coordinates requirements of all government agencies which desire to use this service, and expends funds made available to it for such purposes both by the Department and by other government offices. (For details see TAB D)
 - b. CIA has made a decision through its agreement with the Department of State (TABS A and B) that the intelligence community can best be served by the transfer of certain functions from State to CIA. This transfer will provide the DCI with a mechanism with which to discharge some of his responsibilities under NSCID-16, in particular his responsibility to coordinate the procurement of foreign language publications for intelligence purposes.
 - c. This agreement does not concern the financing of PPOs, a Foreign Service problem which is separate though related to this and on which action by the Agency may be required in the coming year.
 - d. There already exists in CIA an internal structure for the efficient handling of foreign language publications, into which the new activity can readily fit. (The DDI, on 10 April 1953 directed the establishment in Bldg. of a foreign publications library and reference facility under OCD in close coordination with FDD, which has the responsibility for exploitation and translation.)

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- e. The arrangements contemplated by this paper have been made known to the members of the Advisory Committee on Foreign Publications, IAC. They endorsed the proposal and are in general agreement concerning its provisions. A summary of their discussion and comments appears in TAB C.
- f. AD/CD will be responsible for the supervision of this program. His officer will be appointed Special Assistant for Publications in the Department of State, and in this capacity give immediate direction to collection by Foreign Service PPOs.
- g. The personnel strength assigned to this activity by the State Department in the past five years has varied from 20 to 24, with an average of 21. Its present T/O is 21, but due to reductions in force as a result of budget cuts, its on duty strength is now 15. Even when at full strength the Branch could not perform its functions adequately for the growing needs of intelligence. (See TAB B) It is believed that, by more efficient operation and by economies resulting from the consolidation of these functions with similar activities in CIA, the job can be done with 18 people. This is believed to be the absolute minimum if desired results are to be obtained. (See TAB D) These 18 positions are in addition to the T/O allotment of OGD in the CIA Library. The estimated cost of these 18 positions for FY54 is \$66,000, based on 10 months service under the assumption that this program will become effective on 1 September 1953.
- h. In addition to the positions for OGD, one position for a driver and one panel truck will be required for the Office of General Services. These are needed on a full-time detail basis to provide frequent pick-up and delivery service in order to process substantial amounts of material between State mailrooms, Bldg. and other CIA buildings. OGS cannot fill this requirement with available facilities. Funds required are \$2200 for the truck and \$3500 for salary.

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3. ACTION RECOMMENDED.--

- a. That the Comptroller secure the concurrence of the Bureau of the Budget in the proposed action.
- b. That the PRG approve the necessary funds and allocation of

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the following positions above the presently authorized T/O:

18 positions to OOL	\$66,000
1 position to OGS	3,500
Equipment for OGS	2,200
Total	\$71,700

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JAMES M. ANDREWS
Assistant Director
Collection and Dissemination

ANNEXES: TAB A, B, C, D

CONCURRENCES:

(DDI)

(AD/IC)

(Chief, GS)

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